

College Credit Plus (CCP) Funding Application Process

The directions that follow were done by Gahanna Christian – I have adjusted information based on CAS, but in case I missed something please adjust for CAS.

1. Go to [this link](#) for more instruction on how to open a SAFE account as the parent or guardian.
2. **Once completed**, you will proceed to your student's application for CCP. You will need to have the last 4 digits of your child's Social Security Number available for the application.

https://safe.ode.state.oh.us/portal

<https://safe.ode.state.oh.us/portal>

What is SAFE?

The Ohio Department of Education (ODE) launched the Security Application For Enterprise (SAFE) Web portal in May, 2003. SAFE is a Web Portal and a "single sign on" software security solution for ODE customers.

Don't have a SAFE account?

[Sign Up](#)

[Safe Sign up help](#)

Started sign up process?

[Check Signup Status](#)

Sign in with your SAFE Account

☐ Are you an ODE employee?

User Name

Password [Forgot user name or password?](#)

[Sign In](#)

This is a restricted use computer system. Unauthorized access and/or use is prohibited by law. All users accessing this system are subject to having all of their activities on this system monitored and recorded by system personnel. This system may be monitored for a variety of reasons such as maintenance, troubleshooting and investigating suspected or known unauthorized activity. Users should not have an expectation of privacy while using this system.

Anyone using this system expressly consents to having their activities monitored and is advised that if a review reveals possible evidence of abuse or criminal activity, system personnel may provide the evidence of such monitoring to law enforcement and/or appropriate department officials.

Once you
have
created
the
account
you will
go here.

Ohio.gov | Department of Education

Martha Manko
[Contact Us](#) | [SAFE Home](#) | [ODE Home](#) | [Sign Out](#)

Martha Manko
[Redacted]
BLACKLICK, OH 43004
614-536-1577 (Office)

[Change Name](#)
[Change Email](#)
[Change Address](#)
[Change Phone](#)

[Change Password](#)
[Request access to Adult learner/Scholarship/CCIP](#)
[Web system access information](#)
[Show my current roles/access](#)

Web Systems	Description
Byrd Scholarship	Robert C. Byrd Scholarship Tracking System
ODE CORE	Online Licensure System
STARS V2.0	STARS Professional Development and Technical Assistance System

Choose this option from the menu.

Ohio.gov | Department of Education

Home > SAFE Application Request

Application Menu
SAFE Account
Sign Out

Martha Manko

SAFE Application Request

CONTACT INFORMATION *Change contact information if needed for request purposes only*

Name: *Email:

Phone: - Extension:

REQUEST INFORMATION

*Application: *Membership Requested:

Current Membership:

*Reason:

*Required

Requests

| [John R. Kasich, Governor](#) | [Dr. Lonny J. Rivera, Interim Superintendent of Public Instruction](#) | [State Board](#) | [ODE Home](#) | [Privacy](#) | [Contact ODE](#) | [Ohio Home](#)

The Department of Education is an equal opportunity employer and provider of ADA services.

You will be asked for a reason - see Example below

SAFE Application Request

CONTACT INFORMATION *Change contact information if needed for request purposes only*

Name: *Email:

Phone: Extension:

REQUEST INFORMATION

*Application: **College Credit Plus** *Membership Requested: **College Credit Plus Parent**

Select this role if your child wants to participate in the College Credit Plus program and your child is either home schooled or goes to a nonpublic high school. Current Membership:

*Reason: Example: I am the parent of the student named in this application.

*Required

Requests

	Application	Membership Requested	Requested Date	Approved By	Processed Date	Approver Comments	Status
Remove Request	College Credit Plus	College Credit Plus Parent	2/23/2016				Approved

Once this step is done. You can go no further until your request is approved. (May take 24 hours.)

Once you are approved, you may go to the next step.

Choose Nonpublic


Ohio.gov | Department of Education

Welcome Martha Manko. [\[Sign Out\]](#)
[Printer Friendly Version](#)
Session Timeout: 00:58:56

PROGRAM SELECTION

Please select one of the available programs

College Credit Plus - Home School	College Credit Plus - Nonpublic
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Make
sure this
looks
correct.

Previous CCP Students:
Look up your Last Name &
First Name. **SELECT**
Fiscal Year 2017.
Go to next slide #9.

NEW CCP Students:
Go here to start a
new application.
Skip next slide.
Jump to slide #10.

The screenshot shows the Ohio.gov Department of Education website. At the top, there is a navigation bar with links for 'Student', 'User Manuals and Forms', and 'Contacts'. Below this, a 'Program Information' section is highlighted with a black box, showing 'Program Selected: College Credit Plus - Nonpublic' and '113522 - Christian Academy Schools'. The main section is titled 'ADVANCED STUDENT SEARCH PAGE'. It contains a 'PARENT SEARCH' form with fields for 'APPLICATION ID', 'STUDENT ID', 'FIRST NAME', and 'LAST NAME'. The 'FISCAL YEAR' dropdown menu is set to 'Fiscal Year 2017'. A message box states: 'you have not already created a College Credit Plus application for your student, please click here to: [create new application.](#)'. Arrows from the text boxes point to these specific elements: a black arrow to the 'Program Information' box, a blue arrow to the 'FISCAL YEAR' dropdown, and an orange arrow to the 'create new application' link.

Ohio.gov Department of Education

Welcome Martha Manko | Sign Out
Printer Friendly Version
Session Timeout: 00:58:58

Student User Manuals and Forms Contacts

Program Information

Program Selected: College Credit Plus - Nonpublic
113522 - Christian Academy Schools
Select Another Program or Org

ADVANCED STUDENT SEARCH PAGE

PARENT SEARCH

APPLICATION ID:

STUDENT ID:

FIRST NAME: Kalie

LAST NAME: Manko

PROGRAM TYPE: All

FISCAL YEAR: Fiscal Year 2017

PARENT FIRST NAME: martha

you have not already created a College Credit Plus application for your student, please click here to: [create new application.](#)

Search Reset

**STOP! ALWAYS MAKE SURE YOU ARE FILLING APP OUT
FOR 2016-2017 SCHOOL YEAR OR FISCAL YEAR 2017.**

Complete.

Previous CCP Students

Program Information

Program Selected: College Credit Plus - Nonpublic

113522 - Christian Academy Schools

Select Another Program or Org

Student Search for Creating a New Appli

[Back To Student Application Search](#)

Application Period: Nonpublic 2016-2017 School Year

*Student Date of Birth: (mm/dd/yyyy)

*Student First name:

*Student Last name:

*Required Fields

Search

Reset

Find student name & select.

Application Period: Nonpublic 2016-2017 School Year

*Student Date of Birth: (mm/dd/yyyy)

*Student First name: Kalie

*Student Last name: Manko

*Required Fields

Search

Reset

1 exact match found in the system. Please select the appropriate student from the list by clicking the select button.

Student Name	Date of Birth	Mother's Maiden Last Name	Primary Guardian Name	SELECT
Kalie Rebekah Manko			Martha Louise Manko	

Previous

Page 1 of 1

Next

Complete

New CCP Students

Program Information
Program Selected: College Credit
113522 – Christian Academy Schools
Select Another Program or Org

Student Search for Creating a New Application

Application Period: Nonpublic 2016-2017 School Year

*Student Date of Birth: (mm/dd/yyyy)

*Student First name: Rachel

*Student Last name: Manko

*Required Fields

Search Reset

Complete the New Student Application

Grade for
NEXT year

Create New Student Application

Student Information

First Name: Rachel Middle Name: Grace Last Name: Manko Suffix:
Date of Birth: Mother's Maiden Last Name: Gender: Female
Phone Number: Last 4 digit of SSN#:

Student Home Mailing Address

*Address Line1:
Address Line2:
*City: Blacklick
*State: Ohio *Zip: 43004 -

Application Information

*Application Period: Nonpublic 2016-2017 School Year
*Nonpublic School: 113522 (Enter IRN or Name)
*Initial College/University: 113761 (Enter IRN or Name)
*2016-2017 School Year Grade Level: 9th Grade

* - Required Fields

* - Enter SSN unless n

Create New Student

Nonpublic IRN:
113522 - CAS

University IRN:
113761 – OCU
065763 – Edison
063636 – Ced.

You have correctly created an account when you arrive at this page and see the following information:
Name: Last, First, Middle is correct
Grade: Correct for 2016-2017 School Year
Program Period: Nonpublic 2016-2017 School Year

**YOU ARE NOT
FINISHED!**
To apply, click on
details.

Session Timeout: 00:59:40

Student ▾ User Manuals and Forms Contacts ▾

Program Information

Program Selected: College Credit Plus Nonpublic

113522 – Christian Academy Schools

Select Another Program or Org

ADVANCED STUDENT SEARCH PAGE

PARENT SEARCH

APPLICATION ID:

STUDENT ID:

FIRST NAME:

LAST NAME:

PROGRAM TYPE: All ▾

FISCAL YEAR: Fiscal Year 2017 ▾

PARENT FIRST NAME: Martha

PARENT LAST NAME: Manko

If you have not already created a College Credit Plus application for your student, please click here to: [create new application.](#)

Search Reset

Parent Search - 2 result(s) returned.

NAME	GRADE	APP ID	PROGRAM PERIOD	STUDENT ID	APP STATUS	DATE SUBMITTED	APP TYPE	DETAILS
Manko, Kalie Rebekah	12	<input type="text"/>	Nonpublic 2016-2017 School Year	<input type="text"/>	Started		New	Details
Manko, Rachel Grace	09	<input type="text"/>	Nonpublic 2016-2017 School Year	<input type="text"/>	Started		New	Details

Previous Page 1 of 1 Next

This is the application for College Credit Plus funding.

STUDENT:
Check all information
for accuracy and edit if
anything is incorrect.

Ohio.gov | Department of Education

Student ▾ User Manuals and Forms Contacts ▾

Program Information

Program Selected: College Credit Plus - Nonpublic

113522 – Christian Academy Schools

Select Another Program or Org

ID: 212209 Name: Kalie Rebekah Manko Period: 2016-2017 School Year Type: New Status: Started

Viewing Student: 1 of 2 [Back to Parent search results](#)

STUDENT PARENT / GUARDIAN APPLICATION CREDIT HOURS DOCS STATUS / FLAGS COMMENTS / HISTORY

Student Information

First Name: **Kalie** Middle Name: **Rebekah** Last Name: **Manko** Suffix:

Date of Birth: **06/01/1998** Mother's Maiden Last Name: **Fleetwood** Gender: **Female**

Phone Number: **6145750985** Phone Number Type: **Cell Phone Number** Last 4 Digits of SSN#: **5207**

Student Home Mailing Address

Address Line1: **8199 Kona Ct.**

Address Line2:

City: **Blacklick** State: **Ohio** Zip: **43004-**

Program Information

Program Selected: College Credit Plus - Nonpublic

113522 – Christian Academy Schools

Select Another Program or Org

ID: Name: Kalie Rebekah Manko

Period: 2016-2017 School Year Type: New Status: Started

Viewing Student: 1 of 2

[Back to Parent search results](#)

STUDENT PARENT / GUARDIAN APPLICATION CREDIT HOURS DOCS STATUS / FLAGS COMMENTS / HISTORY

NAME	STATUS	LAST UPDATED	VERIFIED
Manko, Martha Louise	Primary	2/23/2016	<input checked="" type="checkbox"/>

Add additional guardian

Martha's Students

Manko, Kalie Rebekah
Manko, Rachel Grace

Primary Guardian

First Name: Martha

Date of Birth:

Relationship: Legal Guardian

Phone:

Middle Name: Louise

Last four digits of SSN#:

Guardian Status: Primary

Email: mmanko@ourcca.com

Last Name: Manko

Suffix: UUID:

Current Home Physical Address

Line 1:

Line 2:

City:

Last Updated: 1/1/0001 12:00 AM

State:

Zip:

Current Home Mailing Address

Line 1:

Line 2:

City: BLACKLICK

Last Updated: 6/3/2008 1:21 PM

State: OH

Zip: 43004

PARENT/GUARDIAN:
Check all information
for accuracy and edit if
anything is incorrect.

APPLICATION:
Grade for next year & all colleges should be listed here. Add colleges by using the “Add college/University” button. Edit if anything is incorrect.

Program Information

Program Selected: College Credit Plus - Nonpublic

113522 – Christian Academy Schools

Current Student Program of Study

ID: 242209 Name: Kalie Rebekah Manko

Period: 2016-2017 School Year Type: New Status: Started

Viewing Student: 1 of 2

[Back to Parent search results](#)

STUDENT PARENT / GUARDIAN **APPLICATION** CREDIT HOURS DOCS STATUS / FLAGS COMMENTS / HISTORY

Application Information:

2016-2017 School Year Grade Level: 12th Grade

Total number of credit hours requested: 0

Student's previous/current fiscal year Scholarship program enrollment: N/A

List of Colleges/Universities

Name

113761, Ohio Christian University

Add College/University

DISCLAIMER:

This next section will require you to read very carefully. I will be as detailed as possible but you need to bring your “A” game.

Program Selected: College Credit Plus - Nonpublic

134510 – Fairfield Christian Academy

ID: 212209 Name: Kalie Rebekah Manko

Period: 2016-2017 School Year Type: New Status: Started

Viewing Student: 1 of 2

[Back to Parent Search Results](#)

STUDENT	PARENT / GUARDIAN	APPLICATION	CREDIT HOURS	DOCS	STATUS / FLAGS	COMMENTS / HISTORY
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Add Credit Hours

Click **“Add Credit Hours”** and then go to the correct powerpoint screen for further instruction based upon what the student is planning to take next year. Directions for entering a course being taken **ONLINE** will be at the end.

(2016-2017 year)

STUDENT	PARENT / GUARDIAN	APPLICATION	CREDIT HOURS	DOCS	STATUS / FLAGS	COMMENTS / HISTORY
COLLEGE	TERM	INSTRUCTION DELIVERY TYPE	NUMBER OF CREDIT HOURS	DELETE	SELECT	
113761, Ohio Christian University	Fall 2015	Not on college campus taught by qualified instructor who may also be a high school instructor	2			

Course Details

College: 113761, Ohio Christian University

Term: Fall 2015

Instruction Delivery Type: Not on college campus taught by qualified instructor who may also be a high school instructor

Credit Hours:

*ALL credits should be marked for
Comp I, Speech, & College Algebra:
*Not on college campus taught by
qualified instructor who may also be a
high school instructor*

Edison FALL 2016 COURSES IN CAS CLASSROOM – Taught by CAS Instructors:

- Comp I (3 credits)
- Speech (3 credits)
- College Algebra

(2016-2017 year)

Add Credit Hours	COLLEGE	TERM	INSTRUCTION DELIVERY TYPE	NUMBER OF CREDIT HOURS	DELETE	SELECT
	113761, Ohio Christian University	Fall 2016	Not on college campus taught by college (post-secondary) instructor	9		
	113761, Ohio Christian University	Spring 2017	Not on college campus taught by college (post-secondary) instructor	3		
	113761, Ohio Christian University	Spring 2017	Not on college campus taught by qualified instructor who may also be a high school instructor	4		

Course Details	
College:	113761, Ohio Christian University
Term:	Spring 2017
Instruction Delivery Type:	Not on college campus taught by qualified instructor who may also be a high school instructor
Credit Hours:	4

*ALL credits should be marked for
Comp II & Intro to Lit: *Not on college
campus taught by qualified
instructor who may also be a high
school instructor*

Edison SPRING 2017 COURSES IN CAS CLASSROOM – Taught by CAS Instructors:

- Comp II (3 credits)
- Intro to Literature (3 credits)

Taking an online OCU option is also available.

FALL

<i>Course No.</i>	<i>Course Name</i>	<i>Credits</i>	<i>Length</i>
LA101T	English Composition I	3	15 wks
LA302T	Introduction to Literature	3	15 wks
PS102T	General Psychology	3	12 wks
SO101T	Introduction to Sociology	3	12 wks
SI160T	General Chemistry	4	12 wks
SI155T	Earth Science	4	12 wks
SS201T	Western Civilization I: Ancient Age through Medieval Age	3	12 wks
MG100T	Introduction to Business	3	12 wks
SO100T	Worldviews	3	12 wks
FA108	Art Appreciation	2	12 wks
SI205T	Business Math	3	12 wks
SI131T	Intermediate Algebra	3	12 wks
GOV101T	Introduction to Government	3	15 wks
EC101T	Microeconomics	3	15 wks

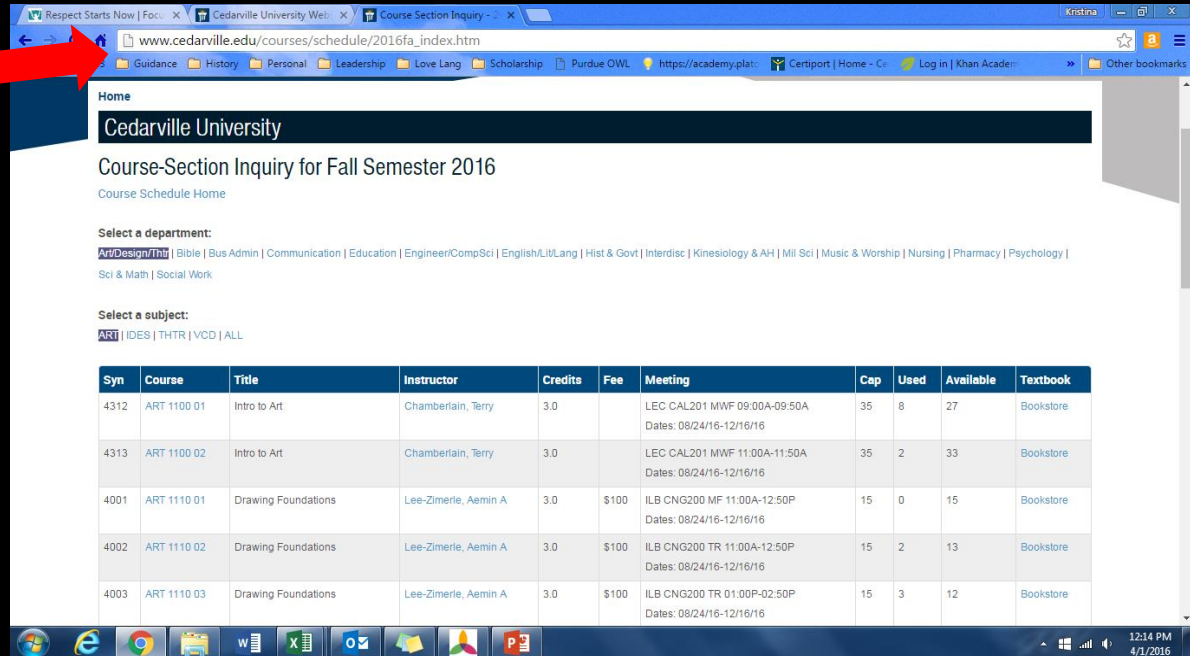
SPRING

<i>Course No.</i>	<i>Course Name</i>	<i>Credits</i>	<i>Length</i>
LA102T *	English Composition II	3	15 wks
LA312T	Multicultural Literature	3	15 wks
PS102T	General Psychology	3	12 wks
PS202T *	Lifespan Psychology	3	12 wks
SO101T	Introduction to Sociology	3	12 wks
SO211T	Cultural Anthropology	3	12 wks
SI132T	Introduction to Biology	4	15 wks
SI204T	Physics	3	12 wks
SS204T	Survey of United States History	3	12 wks
MG125T	Personal Finance	2	12 wks
SI152T *	College Algebra	3	12 wks
PH301T	Introduction to Philosophy	3	12 wks
AC101T	Principles of Accounting I	3	12 wks
MG102T	Principles of Marketing	3	12 wks
SP200T	Oral Communication	3	15 wks
EC201T	Macroeconomics	3	12 wks

Taking an online course from Cedarville is also available.

<http://www.cedarville.edu/Offices/Registrar/Undergraduate/Schedules.aspx>

This is the website with all the classes listed under each content area.



Home
Cedarville University

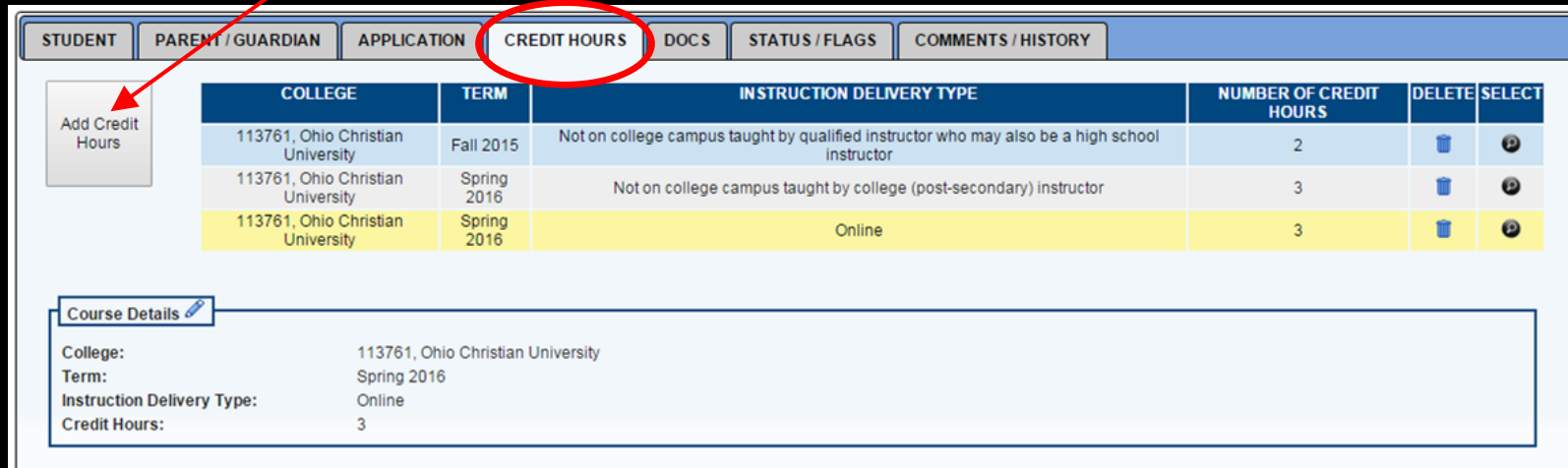
Course-Section Inquiry for Fall Semester 2016
Course Schedule Home

Select a department:
[Art/Design/Thrt](#) | [Bible](#) | [Bus Admin](#) | [Communication](#) | [Education](#) | [Engineer/CompSci](#) | [English/Lit/Lang](#) | [Hist & Govt](#) | [Interdisc](#) | [Kinesiology & AH](#) | [Mil Sci](#) | [Music & Worship](#) | [Nursing](#) | [Pharmacy](#) | [Psychology](#) | [Sci & Math](#) | [Social Work](#)

Select a subject:
[ART](#) | [IDES](#) | [THTR](#) | [VCD](#) | [ALL](#)

Syn	Course	Title	Instructor	Credits	Fee	Meeting	Cap	Used	Available	Textbook
4312	ART 1100 01	Intro to Art	Chamberlain, Terry	3.0		LEC CAL201 MWF 09:00A-09:50A Dates: 08/24/16-12/16/16	35	8	27	Bookstore
4313	ART 1100 02	Intro to Art	Chamberlain, Terry	3.0		LEC CAL201 MWF 11:00A-11:50A Dates: 08/24/16-12/16/16	35	2	33	Bookstore
4001	ART 1110 01	Drawing Foundations	Lee-Zimerle, Aemin A	3.0	\$100	ILB CNG200 MF 11:00A-12:50P Dates: 08/24/16-12/16/16	15	0	15	Bookstore
4002	ART 1110 02	Drawing Foundations	Lee-Zimerle, Aemin A	3.0	\$100	ILB CNG200 TR 11:00A-12:50P Dates: 08/24/16-12/16/16	15	2	13	Bookstore
4003	ART 1110 03	Drawing Foundations	Lee-Zimerle, Aemin A	3.0	\$100	ILB CNG200 TR 01:00P-02:50P Dates: 08/24/16-12/16/16	15	3	12	Bookstore

- Credit should be marked: *Online*
- You will need to request online courses for the specific semester.
- If you wish to take online courses each semester, you will need to **Add Credit Hours**.



STUDENT	PARENT / GUARDIAN	APPLICATION	CREDIT HOURS	DOCS	STATUS / FLAGS	COMMENTS / HISTORY																								
<div>Add Credit Hours</div> <table><thead><tr><th>COLLEGE</th><th>TERM</th><th>INSTRUCTION DELIVERY TYPE</th><th>NUMBER OF CREDIT HOURS</th><th>DELETE</th><th>SELECT</th></tr></thead><tbody><tr><td>113761, Ohio Christian University</td><td>Fall 2015</td><td>Not on college campus taught by qualified instructor who may also be a high school instructor</td><td>2</td><td></td><td></td></tr><tr><td>113761, Ohio Christian University</td><td>Spring 2016</td><td>Not on college campus taught by college (post-secondary) instructor</td><td>3</td><td></td><td></td></tr><tr><td>113761, Ohio Christian University</td><td>Spring 2016</td><td>Online</td><td>3</td><td></td><td></td></tr></tbody></table> <div>Course Details </div> <div><p>College: 113761, Ohio Christian University</p><p>Term: Spring 2016</p><p>Instruction Delivery Type: Online</p><p>Credit Hours: 3</p></div>							COLLEGE	TERM	INSTRUCTION DELIVERY TYPE	NUMBER OF CREDIT HOURS	DELETE	SELECT	113761, Ohio Christian University	Fall 2015	Not on college campus taught by qualified instructor who may also be a high school instructor	2			113761, Ohio Christian University	Spring 2016	Not on college campus taught by college (post-secondary) instructor	3			113761, Ohio Christian University	Spring 2016	Online	3		
COLLEGE	TERM	INSTRUCTION DELIVERY TYPE	NUMBER OF CREDIT HOURS	DELETE	SELECT																									
113761, Ohio Christian University	Fall 2015	Not on college campus taught by qualified instructor who may also be a high school instructor	2																											
113761, Ohio Christian University	Spring 2016	Not on college campus taught by college (post-secondary) instructor	3																											
113761, Ohio Christian University	Spring 2016	Online	3																											

Program Information

Program Selected: College Credit Plus - Nonpublic

113522 - Christian Academy Schools

Select Another Program or Org

ID:

Name: Rachel Grace Manko

Period: 2015-2016 School Year

Type: New

Status: Started

Viewing Student 2 of 2

[Back to Parent search results](#)

STUDENT

PARENT / GUARDIAN

APPLICATION

CREDIT HOURS

DOCS

STATUS / FLAGS

COMMENTS / HISTORY


DOCUMENTS:


Electronically Uploadable Documents

* - indicates required documents

* [College acceptance letter\(s\)](#)

DOCUMENTS ON FILE:

 - View Document

 - Delete Document

NAME

TYPE

DATE

REQUIRED

REVIEW

V

D

Refresh

(Select **Refresh** button after uploading to see the new document)

Upload the College Acceptance Letter from the college(s). Go to Doc's tab and upload the document that is saved on your computer by clicking on "college acceptance letter(s)". If applying to more than one college upload all letters.

Program Information

Program Selected: College Credit Plus - Nonpublic

Select Another Program or Org

ID: 215080 Name: Sydney Lynn Rauch Period: 2016-2017 School Year Type: New Status: Submitted

Viewing Student 1 of 1

STUDENT PARENT / GUARDIAN APPLICATION CREDIT HOURS DOCS STATUS / FLAGS COMMENTS / HISTORY

Applied Flags

CURRENT APPLICATION STATUS:
Submitted

UPDATE APPLICATION STATUS TO:
[Withdrawn](#)

The LAST STEP is to submit – you will have the option to Submit or Withdraw --- hit “submitted” and you should see this screen. The CCP application must be submitted by April 8th.

**Before May 15th, your
Funding award notification
will be sent to your SAFE
account.**

**You must notify CAS of your award amount.
Please provide CAS with a copy of your
award letter. If you do not receive full
funding then changes to the schedule can
be made, or if you want to pay for additional
classes that can be set up before the end of
the year**